

Proforma for Sessional (Internal Assessment) Marks

(To be filled by concerned subject Teacher as per curriculum)

Name of the Institute:.....

Semester..... Trade..... Exam. Session.....

Name of the Subject.....

Date of Examination..... Session (Morning/Evening).....

Sr. No.	Board Roll No.	Name	Theory Marks				Practical Marks				Grand Total (A+B) ()
			Test ()	Assignment ()	Attendance/ Punctuality ()	Total (A) ()	Performance ()	Report ()	Viva ()	Total (B) ()	

Signature of HOD

Signature of the Teacher

Important: - 1. (Hard Copy of S-1 of all subjects along with S-2 must reach in the Board Office before 15th June in even semesters/15th Dec. in odd semesters)
 2. (Soft copy of only S-2 should be mailed to Board Office on hpotechboard@gmail.com within 10 days of closing of semester)

S-2

CONSOLIDATED DETAIL OF INTERNAL ASSESSMENT (Discipline wise)

Name of Institute:

Name of Semester:

Name of Branch/Trade:

Name of Examination & Session:

Sr. No	Board Roll No.	Name of Candidate		Subject1 Name	Subject2 Name	Subject3 Name	Subject4 Name	Subject5 Name	Subject6 Name	Subject7 Name	Grand Total
			Max. Marks								
			Min. Pass Marks								

Certified that the above information is prepared as per the internal assessment given by the individual subject Teacher which is enclosed with this proforma and there is no deviation, cutting/overwriting in the supplied information.

Prepared by

Checked by

HOD

**Principal
(With Office Seal)**

Note: - 1. Font Size should not be less than 11 points in Arial
 2. Signature of **Prepared by, Checked by & of HOD** should be on every page