

Email

HIMACHAL PRADESH TAKNIKI SHIKSHA BOARD, DHARAMSHALA-176057

No: HPTSB/DAVASYA POLY/2018- 4107

Dated: 01.09.2018

From

Secretary,
H.P. Tkaniki Shiksha Board,
Dharamshala.

To

The Principal
Devasya Polytechnic
Bajuri Road Hamirpur

Subject: Regarding to submit record

Sir,

The undersigned has visited your Institution on 31.08.2018 and it was found that there is no proper system of admitting the students studying in 2nd, 4th and 6th Semester. No person was available in the office of the Principal. Only few subject teachers, 03 from applied sciences and 6 from engineering discipline were available. No time table was produced by the subject teacher and there was no attendance register with the teacher. It is directed that the activities of institution such as admission, conduct of classes should be strictly as per Board rules. So the Principal of the institution should attend this office in person on 11.9.2018 alongwith the following records:

1. List of admitted students in 2nd semester.
2. List of admitted students in 4th semester.
3. List of admitted students in 6th semester.
4. Copy of time table of all classes duly signed.
5. Photocopies of attendance registers of all the classes of 2nd, 4th & 6th Semester.

All the records should be signed by the Principal. This may be treated as most urgent and no deficiency in this regards will be accepted because it relates with the career of the students pursuing study in your Polytechnic.

Yours faithfully,


SECRETARY

Endst No. : As above/-

Dated:

Copy of the above is forwarded to The Director Technical Education Vocational & Industrial Training H.P. Sundernagar for information Please.


SECRETARY